

Bid Submission and Post Award Administration Seminar

February 16, 2005

**Holiday Inn
Beaver Falls, PA**

9 am - Noon

**The Government Contracting Assistance Center (GCAC)
of Slippery Rock University of PA
and the
Government Agency Coordination Office (GACO)
of California University of PA
invite you to attend this *free* seminar**

Debra Ball, Contracting Officer with the National Energy Technology Laboratory (NETL), U.S. Department of Energy (DOE) will provide attendees with basic information on preparing and submitting a federal government bid/proposal. The presentation will include understanding the solicitation document and complying with its requirements.

Once your company receives a contract award, it is very important to understand post award administration processes. Jack Barna, Chief, Nuclear Team with the Defense Contract Management Agency (DCMA), Pittsburgh will discuss the role DCMA plays in administering contracts and address the contract document in detail.

Presentations will also be made by representatives of the Government Contracting Assistance Center (GCAC) and the Corporation for Owner-Operator Projects (Co-Op) to discuss the services offered by their offices.

To register for this seminar, please complete the following registration form and email, fax or mail to GCAC no later than February 13, 2005. Email: renee.decker@sru.edu Fax: 724-738-2168 Mail: GCAC, Slippery Rock University, 212 E. Cooper St, Slippery Rock, PA 16057

For further information, contact Renee Decker at 724-738-2346.

**Directions to Holiday Inn, Beaver Falls
7195 Eastwood Drive, Beaver Falls, PA 15010**

The Holiday Inn, Beaver Falls is located on Route 18 in Beaver Falls, PA. It is a quarter mile off of the Pennsylvania Turnpike Exit #13. You will see the Holiday Inn as you exit the Turnpike. For other directions, please contact the **Holiday Inn at 724-846-3700.**

Coffee and danish will be served at registration beginning at 8:30 am

Registration Form

Company Name:

Address:

City:

State:

Zip:

County:

Telephone:

Email Address:

Name(s) of Attendee(s):

- 1.
- 2.
- 3.
- 4.

Business Type (Small, Woman-Owned, Disadvantaged, Large, Other):

HUBZone Certified:

Veteran-Owned:

If Veteran-Owned, Service-Disabled Veteran:

Are you currently a GACO/GCAC Client:

If yes, which office (California, Pittsburgh, Slippery Rock):

Please submit registration form by February 13, 2005 to: renee.decker@sru.edu